



















































































































































































































































































































































































































































































## Annexure 7: Ethical Clearance DSD



Western Cape  
Government

Social Development

Research, Population and Knowledge Management

tel: +27 21 483 8658/483 4512

15 Dorp Street, Cape Town, 8000

Reference: 12/1/2/4

Enquiries: Clinton Daniels/Petro Brink

Tel: 021 483 8658/483 4512

T. Solomons

PO Box 310

Elsies River

7490

Dear Mr Solomons

### RE: APPROVAL TO UNDERTAKE RESEARCH IN THE WESTERN CAPE DEPARTMENT OF SOCIAL DEVELOPMENT

1. Your request for ethical approval to undertake research in respect of *'Assessing the functionality of partnerships between Faith-Based Organizations in the suburb of Elsies River and the Western Cape Government: A Critical Assessment'* refers.
2. It is a pleasure to inform you that your request has been approved by the Research Ethics Committee (REC) of the Department, subject to the following conditions:
  - That the Secretariat of the Research Ethics Committee be informed in writing of any changes made to your proposal after approval has been granted and be given the opportunity to respond to these changes.
  - That ethical standards and practices as contained in the Department's Research Ethics Policy be maintained throughout the research study, in particular that written informed consent be obtained from participants.
  - The confidentiality and anonymity of participants, who agree to participate in the research, should be maintained throughout the research process and should not be named in your research dissertation or any other publications that may emanate from your research.
  - The Department should have the opportunity to respond to the findings of the research. In view of this, the final draft of your research dissertation should be sent to the Secretariat of the REC for comment before further dissemination.
  - That the Department be informed of any publications and presentations (at conferences and otherwise) of the research findings. This should be done in writing to the Secretariat of the REC.

REC Approval. T. Solomons. December 2019.

- Please note that the Department supports the undertaking of research in order to contribute to the development of the body of knowledge as well as the publication and dissemination of the results of research. However, the manner in which research is undertaken and the findings of research reported should not result in the stigmatisation, labelling and/or victimisation of beneficiaries of its services.
- The Department should receive a copy of the final research report and any subsequent publications resulting from the research.
- The Department should be acknowledged in all research reports and products that result from the data collected in the Department.
- Please note that the Department cannot guarantee that the intended sample size as described in your proposal will be realised.
- Logistical arrangements for the research must be made through the office of the relevant Senior Managers, subject to the operational requirements and service delivery priorities of the Department.
- This approval is valid for a period of 12 months from the date of final approval as indicated on this letter. A progress report regarding the status of your research must be submitted to the REC Secretariat one month prior to the date on which the REC approval expires. If data collection has not been completed within this period, it is your responsibility to timeously submit a request for an extension of this approval.
- The Secretariat must be notified once you have completed data collection in the Department.
- Failure to comply with these conditions can result in this approval being revoked.
- Please provide written acceptance of these conditions and recommendations within 5 working days of the receipt of this letter.

Yours sincerely

  
Ms M. Johnson

Copyperson: Research Ethics Committee

Date: 03 DEC 2019

I hereby acknowledge receipt and accept the conditions set out in this letter of approval.

Name:
Signature:
Date:
Place:

## Annexure 8: Transfer Payment Agreement

C code:	
---------	--

### TRANSFER PAYMENT AGREEMENT

Entered into by and between

#### THE WESTERN CAPE GOVERNMENT VIA ITS DEPARTMENT OF SOCIAL DEVELOPMENT

Herein represented by **(Name of Budget Holder)** in **his/her** capacity as **(Designation)**, of the Department of Social Development

(Hereinafter referred to as "the Department")

And

#### **Insert name of Beneficiary**

(A Non-profit organisation registered in terms of the Non-profit Organisations Act, 71 of 1997 with Registration number: **[insert NPO registration number]** having its principle place of business at **[insert address]**)

**OR**

(A Non-profit company registered in terms of the Companies Act, 71 of 2008 with Registration number: **[insert Company registration number]** having its principle place of business at **[insert address]**)

**OR**

(A Trust registered in terms of the Trust Property Control Act, 57 of 1988 with Registration number: IT **[insert Trust registration number]** having its principle place of business at **[insert address if applicable]**)

**[Delete that which is not applicable]**

herein represented by **[Insert name of Chairperson]** in **his/her** capacity as the Chairperson of the Board of Trustees/ Directors/ Management Committee **[delete that which is not applicable]**, duly authorised thereto)

(Hereinafter referred to as "the Beneficiary")